

BCCWC Community Service Post Project Report

BCCWC members volunteer their time to activities that provide clothing, food, and shelter to those in need and to programs that encourage the well-being of the members of our community.

Community Service Activity Title: _____

Date(s) report covers: _____

How did this activity meet the mission of the BCCWC?

What activities were completed for this community project?

When and how often we did this project:

Where we did the project:

How was it accomplished?

Who were the contact people with whom chairs worked?

Who was responsible for and how did they complete publicity for this activity?

Community Service Hours:

Approximately how many total service hours were necessary for this project? _____

(Please include planning meetings, travel, shopping, emailing, phone calls and travel to and from as well as the time spent preparing at the site.)

If your project distributes a product, how many were given/distributed this year? _____

How many given/distributed in total since the start of this project? _____

How might the community service co-directors be of more assistance to you?

Please complete the following for financial documentation and for reimbursement from the treasurer.

Please check all boxes that apply:

- This project received no BCCWC funding.
- This project was funded by a BCCWC Community Award in the amount of: _____
- The committee has received a *grant in the amount of _____
from _____ and in the form of _____
- The committee has received an anonymous donation in the amount _____

Total Income: _____

Expenses: (Please attach signed receipts for reimbursement)

_____	_____
_____	_____
_____	_____
_____	_____

Total Expense: _____

Signatures

Activity Chair(s) _____

Date _____

Community Service Director _____ Date _____